



The following questions are part of the Employment Module of the MnCHOICES Comprehensive Assessment. The purpose of MnCHOICES is to facilitate a conversation that recognizes an individual's strengths, goals, and where support might be needed. This includes work.

An important part of a person's life is work. It is important to explore the employment path for each and every client, regardless of any ideas about a person's capability to work. The advantages of working are well proven.

To prepare to have a meaningful conversation about work we encourage you to first review the Make Work Part of the Plan Companion Guide, which is found on DB101.org's Partner Tab. Then, use the following questions to help guide discussions and explorations.

## About this Domain (Employment)

To learn about work, volunteer and education/training experiences and interests.

- Identify potential barriers
- Share resources to support goals and interests

## EMPLOYMENT (Ages 13 through 64)

### A. ARE YOU CURRENTLY EMPLOYED?

No

Yes

Chose not to answer

Comments:

### IF NO WAS SELECTED TO "A.", PLEASE ANSWER THE FOLLOWING QUESTIONS:

#### 1a. Which statement best describes your status at this time?

Unemployed; looking for work

Unemployed; not looking for work

Reason:

Retired

Comments:

#### 2a. (Ages 13-21) Has your school team discussed plans to begin exploring your work, volunteer or post-secondary educational options?

Yes

*(Describe planning efforts such as employment goals included on IEP, involvement in WBL course, etc.)*

No

*(Ask the person if they know a referral to Vocational Rehabilitation, WIA Youth Programs, is an option, even while they attend high school.)*

#### 3a. Have you ever worked?

No

Yes

Describe work history:

Chose not to answer

Comments:



## **A.** ARE YOU CURRENTLY EMPLOYED? *(continued)*

**4a. Are you interested in finding and in exploring work as an opportunity?**

No

Yes

Describe:

Unsure

Chose not to answer

Comments:

**IF YES WAS SELECTED TO “A.”, PLEASE ANSWER THE FOLLOWING QUESTIONS:**

**5a. Are you employed:**

Full-time (32+ hours/week)

Part-time

**6a. Type of employment:**

Center-based sheltered employment/activity

Name of agency; contact:

Competitive – with job support/coaching

Competitive – without job support

Name of company; contact:

Educational program

Name of program; contact:

Self-employment – with job support

Self-employment – without job support

Supported work in an enclave/group/crew setting

Name of agency; contact:

Other

Specify:

Comments:



## **B. ARE YOU SATISFIED WITH YOUR CURRENT JOB?**

No

Yes

Describe:

Chose not to answer

Comments:

### **IF NO WAS SELECTED TO “B.”, PLEASE ANSWER THE FOLLOWING QUESTIONS:**

**1b. What type of job would you rather have?**

**2b. Would you like to look for another job?**

No

Yes

Unsure

Chose not to answer

Comments:

**3b. Are you satisfied with the level of community integration your job provides you?**

No

Yes

Unsure

Comments:

**4b. Are you satisfied with the number of hours you work?**

No

Yes

Unsure

Comments:

**5b. Are you satisfied with your earnings and benefits?**

No

Yes

Unsure

Comments:

**6b. Are you satisfied with your current career path?**

No

Yes

Unsure

Comments:



## Volunteer Activities (Ages 13 and up)

### C. ARE YOU CURRENTLY VOLUNTEERING?

No

Yes

Chose not to answer

#### IF NO WAS SELECTED TO “C.”, PLEASE ANSWER THE FOLLOWING QUESTIONS:

##### 1c. Have you ever volunteered?

No

Yes

Describe volunteer history:

Chose not to answer

Comments:

##### 2c. Are you interested in finding a volunteer opportunity?

No

Yes

Unsure

Chose not to answer

Comments:

#### IF YES WAS SELECTED TO “C.”, PLEASE ANSWER THE FOLLOWING QUESTIONS:

##### 3c. What type of volunteer activities do you do?\*

##### 4c. Name of the volunteer organization(s)?\*

##### 5c. Are you satisfied with your volunteer activity?\*

No

Yes

Unsure

Chose not to answer

Comments:

#### IF NO WAS SELECTED TO “5c”, PLEASE ANSWER THE FOLLOWING QUESTIONS:

What type of volunteer opportunity would you rather have?

Would you like to look for employment?

No

Yes

Unsure

Chose not to answer

Comments:



## Education/Training (Ages 18 through 64)

Describe the schooling or training you have had:

### D. CATEGORIZE THE RESPONSE:

College degree or beyond

High school diploma plus substantial education beyond high school (associate degree, technical college, apprenticeship, working toward 4 year degree, etc.)

High school diploma, GED, or entry-level certificate (like CAN, welding, etc)

Attending high school, GED, entry-level certificate classes or other training (ESL, skills training,

supported employment or other entry level certificate course)

No high school diploma, GED, or entry-level certificate and is not in school or training

Met graduation standards with an IEP through participation in a special education transition program

Unknown

Chose not to answer

Comments:

### E. ARE YOU CURRENTLY ENROLLED IN AN EDUCATION OR TRAINING PROGRAM?

No

Yes

Chose not to answer

### IF YES WAS SELECTED TO “E.”, PLEASE ANSWER THE FOLLOWING QUESTIONS:

#### 1e. What type of program are you enrolled in?

Name of school/training program:

Contact:

#### 2e. Are you satisfied with the program you are enrolled in?

No

Yes

Chose not to answer

Comments:



**E.** ARE YOU CURRENTLY ENROLLED IN AN EDUCATION OR TRAINING PROGRAM? *(continued)*

**IF NO WAS SELECTED TO “2e”, PLEASE ANSWER THE FOLLOWING QUESTIONS:**

What type of education or training program would you rather be enrolled in?

Would you like to look for another opportunity?

No

Yes

Unsure

Chose not to answer

Comments:

What other things would you like to learn about?

Additional Comments:



## Barriers

**What do you feel are the barriers or problems in you getting a job, volunteering or enrolling in an education or training program? Check all that apply:**

Caregiving obligations

Describe:

Level of education and training

Describe:

Housing stability

Describe:

Job experience/history

Describe:

Legal issues/status

Describe:

Mental health

Describe:

Physical health

Describe:

Resources

Describe:

Retaining public benefits

Describe:

Transportation

Describe:

Other

Describe:

**If you could get help with these barriers, would you be interested in working, volunteering or training program?**

No

Yes

Unsure

Chose not to answer

Comments:

Additional Comments:



## Summary & Supports

### Summary of Employment, Volunteer & Education/Training Status: (Displayed if: Age >= 13)

Currently working/volunteering/in school and is satisfied

Currently working/volunteering/in school but has indicated a desire for change

Currently working but “under-working” due to benefits concerns

Did not know that work is an option; needs more information and counseling

Interested in exploring work and/or education/training; needs assistance to develop a plan

Not interested in work, work training or furthering education/volunteering

Not working due to health condition and/or injured

Not working; enrolled in education/training program

Plan in place for pursuing work, and/or work training – no additional assistance needed

Retired; not interested in pursuing employment/volunteering/training

Other

Describe:

### Supports:

Independent – requires typical training; may use adaptations

Needs on the job training – time limited

Needs minimal support – with or without adaptations

Needs moderate support – with or without adaptations

Needs intensive support – with or without adaptations

N/A (specify in comments)

Unknown (specify in comments)

Comments:

Additional Comments:

## Referrals (Displayed if: Age 13 +)

### Referrals Needed:

DB101 (Internet Site) – Concerns about benefits, finding a job, preparing for work

Disability Linkage Line (Phone) – Concerns about benefits, finding a job, preparing for work

Local school district (In Person) – Transition planning

Workforce Center (In Person) – Finding a job

Vocational Rehabilitation (In Person) – Preparing for, finding and keeping a job

Other

Describe: