

Using DB101 for Employment Planning



DB101 Meeting in a Box Facilitator Guide

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Getting Started

About the Meeting

Using DB101 for Employment Planning is designed to give participants an opportunity to discover how DB101 can be used throughout their process to create more engaged consumers and better employment outcomes.

Meeting Overview

Purpose	Begin discussions about how your organization can use DB101 to help people with disabilities find and retain work. DB101 provides: <ul style="list-style-type: none">• Support to employment planners to better understand benefits and work incentives• Information, tools, and resources to help achieve better outcomes for the people you serve
Objectives	After participating in this session, the learner will be able to: <ul style="list-style-type: none">• Share advantages of using DB101 for people with disabilities and for employment planners.• Describe ways to use DB101 in each phase of the employment planning process.• Identify situations when a formal benefits analysis is appropriate.• State how they plan to use DB101 on the job and with a client.
Audience	Employment Planners
Time	1 hour

Meeting Materials

The materials for **Using DB101 for Employment Planning** include:

- Facilitator Guide: tips and guidance to prepare for, conduct, and follow-up the meeting
- Participant Guide: handout that contains key information, worksheets, references, and space for taking notes
- PowerPoint Presentation: a set of slides with suggested speaker notes; key slides also included in the Facilitator Guide and the Participant Guide

Facilitator Guide

- Use the Facilitator Guide to get comfortable with the flow of the meeting, timing of activities, and the topics you'll present and discuss.
- Each module starts with a **Module Overview** that identifies the purpose, time allocation, topics, and equipment needs for the module.
- *Facilitator notes are italicized and include instructions and tips.*
- Symbols help call out special items and activities:



Time. The amount of time allocated to each topic is shown to help you with the schedule. This meeting is designed to take one hour.



Key Point. These are important points to look for, emphasize, or summarize.



Talking Points. These points are suggested scripting of facilitator statements and questions.

The **Appendix** contains:

- Sample emails
- A list of future meeting topics
- Charts and tables to support using DB101 in employment planning

Meeting at a Glance

Time	Module	Topics	Purpose
15 minutes	Defining the Value of DB101	Welcome and Introduction	Introduce meeting and get participants comfortable talking about DB101.
		DB101 Advantages	Recognize that DB101 is useful for people with disabilities and the professionals who support them.
35 minutes	Applying DB101 to Our Work	DB101 Experience	Use participants' experience with DB101 to establish a common understanding of key content, tools, and features.
		Employment Planning and DB101	Generate ideas for how DB101 can be used throughout the employment planning process.
		DB101 and MnWIC	Review guidelines for when to refer clients to MnWIC.
10 minutes	Taking Action	Action Planning	Identify some next steps to explore and use DB101.
1 hour			

Facilitation Tips

Meeting Management

The basic skills to lead this discussion follow good meeting practices: timekeeping, following an established agenda, and keeping clear records or notes for follow-up.

You'll need to keep track of time to cover the topics and activities in this meeting in an hour. You may need to cut discussions short to stay on time. Some tips to stay on track:

- Capture topics and/or questions for follow-up.
- Say: "In the interest of time, we need to move on."

Participation

The facilitator needs good listening and communication skills, including the ability to paraphrase, draw people out, and balance participation. Some questions you can ask to engage participants:

- How might you do that? (in response to a statement or question)
- How would you summarize...? (the topic just discussed)
- Joe/Jane, what are your thoughts on ...?

Responding to Questions

If someone asks a question you're not able to answer, you can:

- Ask others in the group if they can answer the question.
- Capture the question for follow-up.
- Use DB101's Talk to an Expert feature to get help with answers to questions.

Meeting Preparation

Materials Review

Read through the Facilitator Guide and the Participant Guide before the meeting. The meeting has been designed to provide a logical flow of information as well as encourage participation, discussion, and peer learning.

You may want to modify some of the questions and talking points. There is extra space throughout in this guide. You can also decide if there are certain areas you want to spend more time on and make some time adjustments.

DB101 Review

Spend time exploring DB101. It's important that you and the participants are familiar with DB101 so you can have useful discussions about how to use DB101 in your organization.

There are two online trainings on the DB101 Help page that are recommended pre-requisites to this meeting:

- Meet DB101: a brief look at DB101 and what it can do
- Use DB101: a tour of the main sections and tools on DB101

Employment Process and DB101

A key activity of the meeting is developing ideas for how to use DB101 throughout the employment planning process (Module 2). Some things to help prepare for this exercise:

- Find one or two recent client cases to bring to the meeting to give participants actual situations to use to develop ideas.
- Review Appendix D: an Employment Planning Process chart with suggested ways to use DB101 in each step of the process.
- Review Appendix E: a matrix of DB101 content and suggested steps in the employment planning process to use the content.

Preparation Checklist

Prior to the Meeting

- Explore DB101 website.
- Review the Facilitator Guide and Participant Guide.
- Identify possible client cases to use in developing ideas to apply DB101 throughout the employment planning process.
- Invite participants. (Appendix A contains sample email content.)
- Print Participant Guides for attendees.
- Reserve a meeting room, preferably with a flip chart or white board.
- Reserve projection equipment if needed.

Day of the Meeting

- Check the meeting room for projection equipment and supplies.
- Check internet access if you plan to show or have DB101 available to view online.
- Capture notes and discussion items for follow-up.

Following the Meeting

- Send a follow-up email to participants. (Appendix B contains sample email content.)
- Manage the completion of any activities or follow-up from the meeting.
- Schedule follow-up discussions and or meetings, if needed. (Appendix C contains a list of topics for future meetings.)

Module 1: Defining the Value of DB101

Module Overview

Purpose	Introduce meeting and get participants comfortable talking about DB101. Recognize that DB101 is useful for people with disabilities and the professionals who support them.
Time	10 minutes
Topics	Welcome and Introduction <ul style="list-style-type: none">• Overview of the meeting purpose, agenda, and objectives DB101 Advantages <ul style="list-style-type: none">• Advantages of DB101 for clients and the people who support them
Equipment	Flip chart or white board to record responses Optional: computer with online access to show DB101 as you talk about it

Welcome and Introduction



3 minutes

If needed, have participants quickly introduce themselves.




Welcome participants to the meeting.

Using DB101 for Employment Planning is designed to give us an opportunity to discover how we can use DB101 to create more engaged consumers and better employment outcomes.

Agenda

- Defining the Value of DB101
 - Welcome and Introduction
 - DB101 Advantages
- Applying DB101 to Our Work
 - DB101 Experience
 - Employment Planning and DB101
 - DB101 and MnWIC
- Taking Action
 - Action Planning



During this meeting, we'll:

- Tap into your experience using DB101.
- Discuss some ways to apply DB101 in our work.
- Identify some ways to start using DB101 to have conversations with clients about work and benefits.

This meeting is designed to be participative and interactive. A lot of the learning will come from each other.

My role as facilitator is to guide the discussion and manage our time.

Your Participant Guide contains some information, worksheets, references, and space for taking notes.

At the end of the meeting, we'll develop some action plans, to:

- Expand our understanding of DB101
- Use DB101 with clients



Transition to next topic, DB101 Advantages.

Now we're going to take a few minutes to hear about your experience with DB101 and identify some of the advantages of using it.

DB101 Advantages

Activity Type: Discussion



12 minutes total

Get participants talking about DB101 and get a sense of how they have used it.

What's your experience so far using DB101?



What have you looked at or done on the site?

Have you looked at the online training or Quick Start Guides?

Has anyone used DB101 with a client? Tell us about the experience.



Allow 5 minutes for discussion.

At the end of the time, thank participants for their responses and acknowledge that although there may be additional responses, you need to move to the next question.



Brainstorm a list of advantages of using DB101.

What are some advantages of using DB101?

As participants respond, write the advantages on a flip chart. Possible responses:

- Is an easy reference tool.
- Reduces fears by addressing some myths about work and benefits.
- Helps clients manage their benefits and understand their options.
- Provides program information without having to go to many websites.
- Provides a level of objectivity.
- Is organized; easy to use.
- Benefits and Work Estimator lets you compare jobs.
- Look up benefits via Live chat or email.
- Gives case stories and examples.
- Lets people know about the pitfalls.
- Has links to other resources like MinnesotaHelp.

Review the list of advantages. Next to each advantage, record if it's an advantage for:

C = Clients/Consumers

P = Professionals (us)

Some advantages can apply to both audiences.

Look at our list of advantages.



- Is it an advantage for our clients?
- Is it an advantage of us?

DB101 Advantages (cont'd)



Summarize the advantages of DB101.

DB101 is an exciting step forward for our clients and for us.

Advantages for clients:

- Learn from stories and examples.
- See Estimator results that use their information.
- See how work is possible.
- Has program information in a single location.
- Use Talk to an Expert for answers to questions.
- Help us connect with clients in new ways.

Advantages for us:

- Understand program information.
 - Save time getting a client's benefits by using Talk to an Expert.
 - Quick access to resources and tools in a single location.
 - Talk to an Expert for answers to questions.
 - Help us connect with clients in new ways.
-



Reinforce participant's experience using DB101 and encourage them to continue exploring and using DB101.

It will take some time to learn about DB101.

Investing some time to explore and learn how to use DB101 can help you help your clients achieve better employment outcomes.



Transition to next module, Applying DB101 to Our Work.

Now that we've talked about some advantages of DB101, let's shift gears and talk about your experience using it and how we can apply it to our work.

Module 2: Applying DB101 to Our Work

Module Overview

Purpose	<p>Use participants' experience with DB101 to establish a common understanding of key content, tools, and features.</p> <p>Generate ideas for how DB101 can be used throughout the employment planning process.</p> <p>Review guidelines for when to refer clients to MnWIC.</p>
Time	35 minutes
Topics	<p>DB101 Experience</p> <ul style="list-style-type: none">• Review of some DB101 features using participants' experience with content and tools <p>Employment Planning and DB101</p> <ul style="list-style-type: none">• Small group exercise to generate ideas for using DB101 in the employment planning process <p>DB101 and MnWIC</p> <ul style="list-style-type: none">• Guidelines and situations for referring clients to MnWIC
Equipment	Optional: computer with online access to show DB101 as you talk about it

DB101 Experience

Activity Type: Discussion



15 minutes total

Develop some common understanding about DB101 by asking participants to share their experience. This will help with the next exercise.

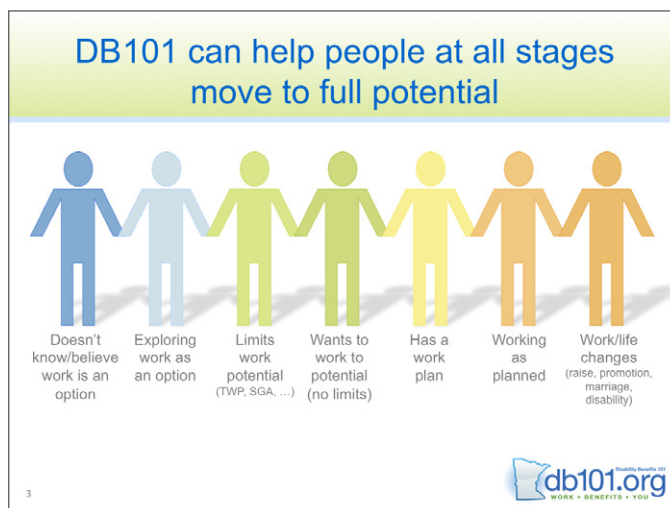
If no one has experience with a particular feature, review the points provided and proceed to the next feature.

If you have access to the internet, you can show DB101 as you discuss each feature.



One of the great things about DB101 is that it's designed to be easy to use.

In addition, it can help people at all stages move through the process to reach their full potential – and that's one of our goals.



Whatever stage your client is in, DB101 has features that can help. Let's talk about a few of the ways you can use DB101.



Ask participants to share their understanding of the main sections of DB101.

Think about your experience with DB101 so far. What words would you use to describe:

- Programs
- Your Situation
- Estimators

DB101 Experience (cont'd)

Look for these descriptions, or add these points to the discussion.

Programs



- Disability benefits programs and work incentives
- Overview and details (lots of information in one place)
- Pitfalls, FAQs

Your Situation

- Success stories and information
- Different situations: new to benefits, going to work

Estimators

- Step-by-step, easy to use
- **Benefits and Work Estimator**
 - See if you're better off working
 - Compare work options; see what happens over time
- **MA-EPD Estimator**
 - See if you qualify for MA-EPD; monthly premium
 - MA with spenddown and monthly amount



Ask one person to share their experience.

Has anyone used the Talk to an Expert feature to **look up benefits**?



Summarize these points about using Talk to an Expert to look up benefits.

You can use Talk to an Expert to request a benefits look-up.

Information for state and Social Security benefits is included on the worksheet for individuals receiving state benefits.

Your client can use Live chat to make the request.

- No release is required.
- The client feels in control of the process.

You can print the worksheet for the client.

- Ask if you can make a copy to keep in the file or to run an Estimator session.

DB101 Experience (cont'd)



Ask one person to share their experience.

Has anyone used DB101 content to **discuss work incentives** with a client?

Summarize these points about using DB101 to **discuss work incentives** with a client.



Besides information about cash benefit and healthcare benefit programs, DB101 has information about work incentive programs.

Two ways to get to work incentives:

- Programs page > Work Programs > Programs that Support Work
- Your Situations > Going to Work > Going to Work Toolbox

If you run an Estimator session, work incentive information is included in the results.



Ask one person to share their experience.

Has anyone run an **Estimator session** with a client?

Summarize these points about running an Estimator session with a client.

The **Benefits and Work Estimator** can be used in many situations.

- See a client's current situation.
- Compare different jobs.
- Compare the same job with different numbers of hours worked.

Use the **MA-EPD Estimator** with clients who are working to see how they can maintain their healthcare benefits while working.

- Shows if the person may qualify for MA-EPD coverage and an estimate of the premium amount.
 - Compares MA-EPD premium to other Medical Assistance options, like MA with a spenddown.
-



Transition to next exercise, Employment Planning and DB101.

There are a lot of great features on DB101. We've touched on a few them in this discussion.

Next we're going to look at how to use DB101 in the employment planning process.

Employment Planning and DB101

Activity Type: Exercise



15 minutes total; each step of the exercise has its own time limit

In this exercise, participants will work in small groups to generate ideas for using DB101 in the employment planning process.


They can capture their ideas on a chart in their Participant Guide for reference after the meeting.

If you have one or two client cases, you can share them as actual situations for participants to use to develop ideas.

We've identified five general steps in the employment planning process.



Employment planning process				
Orientation	Assessment	Employment Planning	Placement	Closure
Get consumer engaged and prepared	Get consumer engaged and prepared: begin educating on Work Incentives	Encouraging and conducting exploration of possibilities	More formal planning: begin educating on managing work and benefits	Reinforce resources to use for ongoing help



- Orientation: initial meeting and introduction
- Assessment: preparation for employment
- Employment Planning: exploration of work options
- Placement: more formal employment planning
- Closure: resources for ongoing help

Set up exercise.



For this exercise, you'll work in small groups using the chart in your Participant Guide on page 7.

Have participants get into groups of two or three.

There are three parts to this exercise.

1. You'll have 3 minutes working individually to write ways that you would use DB101 for each step in the process.
2. Then you'll share your list with your group.
3. Your group will share your ideas with the large group.

Any questions?

Begin writing ways to use DB101 in each step of the process.

Employment Planning and DB101 (cont'd)



2 minutes for individual work



Stop individual work to share ideas with small group.

You may not be done, but now it's time to share your list with your small group. You have 6 minutes to discuss, beginning now.



6 minutes for small group discussion



Stop small group work to share ideas with the large group.

Now we're going to share with the large group.

Who wants to start?

Tell us the step in the process and how you would use DB101.



6 minutes to share with large group

Keep asking for different ways to use DB101 until there are no new ideas.



Some possible ways to use DB101 in the process:

- Show DB101 content and features.
- Print out a Quick Start Guide and review it with the client.
- Give an assignment to find something or review something on DB101 between meetings.
- Use Talk to an Expert to get a client's benefits.
- Run an Estimator session and review results.
- Update an Estimator session with a new job, or to compare jobs.

As you gain experience using DB101, you may find some other ways to use it during the employment planning process.

I encourage you to share your experience and what you learn with each other.



Transition to next topic, DB101 and MnWIC.

Next we're going to review some guidelines and situations for when to refer clients to MnWIC.

DB101 and MnWIC

Activity Type: Presentation



5 minutes


After talking about ways to use DB101 throughout the employment planning process, there may be questions about when to refer a client to Minnesota Work Incentives Connection (MnWIC).

This presentation describes some relationships behind DB101, plus situations and guidelines for referring clients to MnWIC.



DB101, The Disability Linkage Line (DLL), and MnWIC work together to assure users are referred to the right resources at the right time.

DB101 and MnWIC working together		
A "No Wrong Door" model		
DLL	DB101	MnWIC
PHONE ASSISTANCE	ONLINE ASSISTANCE	IN-DEPTH PHONE 1-1 FOR SSA BENNIES
<ul style="list-style-type: none"> • Safe starting place • System entry • Big picture • Full needs discovery • Resources 	<ul style="list-style-type: none"> • Learning • Exploration • Engagement • Planning • Self determination 	<ul style="list-style-type: none"> • Formal benefits analysis • Experts • Advocates • Trainers • Educators

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Whether a client starts with a call to the DLL, online with DB101, or contacts MnWIC, they get the help they need.

- Think of it as a "no wrong door" model.



DB101 does not replace the services of MnWIC.

DB101 can be a starting point.

- With the help of Talk to an Expert, you and your client can get to MnWIC and other resources anytime you need them.

There is no requirement to use DB101 prior to a referral to MnWIC

DB101 and MnWIC (cont'd)



Refer to page 9 in the Participant Guide.

Some general guidelines for when to refer a client to MnWIC:

Client must be:

- On Social Security benefits
- Already working or ready to work

Client scenarios that automatically trigger a referral to MnWIC:

- Client preference/need
 - Wants face-to-face assistance
 - Requests a formal benefits analysis
 - Has cognitive limitations
- Complicated cases
 - Has concurrent benefits, SSI and SSDI
 - Has family members on benefits (DB101 does not factor in family benefits)
 - Wants to be self-employed
 - Is on benefits not covered in the Benefits and Work Estimator, such as GRH, MFIP, energy assistance, child care
- History of benefit problems
 - Has past overpayments
- Benefits need to be verified
 - Needs a BPQY (Benefits Planning Query)
 - Does not know SSDI Trial Work Period

In these cases, in addition to MnWIC services, DB101 can still be a valuable resource.



Ask participants for ideas about how to use MnWIC and DB101 together.

How could you use MnWIC and DB101 in tandem to get better outcomes?

Possible responses:

- DB101 is a way to keep people engaged while they are waiting for a formal benefits analysis.
 - DB101 can teach about work incentives and benefits so the client is more informed.
 - DB101 can be used to address fears and concerns real-time.
 - You or the client can enter their formal benefits analysis into the DB101 Benefits and Work Estimator to reinforce learning.
 - DB101 can help the client see the big picture of how work and benefits go together.
 - DB101 success stories and life situations can inspire and encourage clients.
-

DB101 and MnWIC (cont'd)



Remember that we now have DB101 and MnWIC as resources to support us and our clients.

There are situations when clients should be referred to MnWIC: complicated benefits, prior benefits problems, help putting work incentives in place.

There are situations when DB101 is an appropriate resource and tool to explore work options and learn about benefits.

DB101 does not replace MnWIC.

There is no requirement to use DB101 prior to a referral to MnWIC.

Use DB101 and MnWIC together to keep the client engaged, reinforce learning, and get answers.



Transition to last module, Action Planning.

With some ideas about how to use DB101, in the last module, you'll have an opportunity to identify some actions to take when you leave this meeting.

Module 3: Next Steps with DB101

Module Overview

Purpose	Identify some next steps to explore and use DB101.
Time	10 minutes
Topics	Action Planning <ul style="list-style-type: none">• Key learnings and plans to use DB101 on the job
Equipment	None required

Action Planning



10 minutes overall; 4 minutes for individual reflection and 6 minutes to share with the group



We've covered a lot of information about DB101 today.

Turn to page 11 in your Participant Guide.

Take 4 minutes to capture:

- Some key things you have learned
- How you will use DB101 on the job
- How you will use DB101 with a client

When time is up, I'll ask you to share your responses with the group.



4 minutes



Encourage participants to share what they have learned or how they will use DB101 until there are no new responses or your meeting time is over, whichever comes first.

Who would like to share:

- One of the key things you learned.
- One way you will use DB101: for yourself or with a client.



State how you will handle any follow-up items.

Thank participants for attending the meeting.

I'll send out a follow-up message that includes a link to an evaluation.

Please feel free to come to me with DB101 questions or concerns.

Appendix

Sample Invitation Email

Use the information below to invite your staff to the meeting.

Email Invitation

To: (Staff)

From: (Manager or Meeting Facilitator)

Re: Using DB101 for Employment Planning

You've recently been introduced to DB101 and hopefully have had a chance to explore it a bit. Now it's time to learn how it can be applied to our process.

Please join us for an interactive discussion where your experience with DB101 will contribute to our overall understanding.

Date:

Time:

Location:

Prior to the meeting, please go to <http://mn.db101.org/> and go through Meet DB101 and Use DB101 in the Help section. These online trainings will give you some background information about DB101 content, tools, and resources.

If you have experience using DB101 on your own or with a client, please come prepared to share your experience. During the meeting, we'll be generating ideas about ways to use DB101 throughout the employment planning process.

I look forward to a lively discussion.

Appendix (cont'd)

Sample Follow-Up Email

Use the information below to send a follow-up email to meeting participants. You may want to include some meeting notes, key points, and action items from your meeting.

The email also includes a link to an online survey that will give the DB101 project team some feedback about the meeting and ideas for improvements and future development.

Email Follow-Up

To: (Staff)

From: (Manager or Meeting Facilitator)

Re: DB101 Meeting Follow-Up

Thank you for attending Using DB101 for Employment Planning. Some of the topics we covered:

- Advantages of using DB101 – for us and the people we serve
- How to use DB101 in each phase of our process
- How DB101 and MnWIC work together

[Add any special comments about your meeting or specific follow-up actions.]

We'd like your feedback regarding the meeting. Please use this link to complete a short survey.

<http://survey.dhs.state.mn.us/surveylogin.asp?k=128924782832>

Just a reminder that if you need help with DB101, use the Talk to an Expert feature. You can get the answers you need quickly and easily!

Appendix (cont'd)

Future Meeting Topics

The topics below can be presented and discussed in future staff meetings.

- Benefits and Work Estimator
 - Demonstrate or walk-through an Estimator session.
 - Review and compare examples of Estimator session results.
 - Demonstrate the Advanced version of the Estimator.
- Review and discuss how to interpret results.
- DB101 Success Stories
 - Share stories of using DB101 with clients.
- DB101 Challenges
 - What's slowing you down?
 - Barriers to DB101 use and how to address them.
- DB101 and Employment Planning
 - Discuss other ways team members have found to use DB101 in your process
 - Spend 15 minutes of a staff meeting to talk about each phase of the process and how to use DB101.

Using DB101 in the Employment Planning Process

Suggested ways to use DB101 during the employment planning process.

Orientation	Assessment	Employment Planning	Placement	Closure
Get consumer engaged & prepared	Get consumer engaged & prepared; begin educating on Work Incentives	Encouraging and conducting exploration of possibilities	More formal planning; begin educating on managing work and benefits	Reinforce resources to use for ongoing help
<ul style="list-style-type: none"> • Show Meet DB101 online training • Suggest signing up for a session to review DB101 • Suggest signing up for a DB101 Estimator session • Include DB101 materials in orientation packets 	<ul style="list-style-type: none"> • Conduct a DB101 Benefits Look Up session with the client • Use Benefits and Work Estimator to help with vocational and income goals • Educate on Work Incentives • Give an assignment to review specific content on DB101 based on presenting issues 	<ul style="list-style-type: none"> • Create or update Benefits and Work Estimator with data to reflect current goals • Use Benefits and Work Estimator to compare job scenarios, including differences between enclave and competitive work • Print an Estimator session report for client to review and share with family 	<ul style="list-style-type: none"> • Use Benefits and Work Estimator to evaluate different jobs • Staff uses Benefits and Work Estimators separate from client to be aware of options and prepare for client meetings • Introduce topics about managing work and benefits • Review “Going to Work Toolbox” 	<ul style="list-style-type: none"> • Update Benefits and Work Estimator as needed • Encourage client to continue to use DB101 and DLL services when job promotion opportunities arise • Provide date of case closure and the client’s DB101 password to job retention services provider

DB101 Content and the Employment Planning Process

Suggestions for how content in DB101 applies to the employment planning process.

Site Location	Topic	Orientation	Assessment	Employment Planning	Placement	Closure
Your Situation: 2.1 Going to Work	Life Situation: Return to Work	✓				
	You Can Work: Debunking the Myth	✓	✓	✓		
	Maximize Your Benefits Through Work (formerly “How Work Affects Benefits, Health Care”)			✓	✓	✓
	Finding the Right Job for You		✓		✓	
	Return to Work Toolbox		✓	✓		
	Building Your Assets and Wealth			✓		
	Know Your Rights and Responsibilities	✓				
	Build Your Skills: Education and Training		✓	✓		
	Health Coverage Options While Working	✓	✓	✓	✓	✓
	Job Supports and Accommodations	✓	✓	✓	✓	✓

DB101 Content and the Employment Planning Process (cont'd)

Site Location	Topic	Orientation	Assessment	Employment Planning	Placement	Closure
Your Situation: 2.2: Youth and Benefits	Life Situation: Benefits at 18 (Youth)	✓	✓			
	Benefits after high school		✓	✓	✓	✓
	School / Training after high school		✓	✓		
	Career exploration		✓	✓		
Your Situation: 2.3: New to Benefits	Life Situation: Sudden Onset		✓	✓	✓	
	Life Situation: Progressive Disability			✓	✓	✓
Programs: 3.1 Cash Benefits	SSI		✓	✓		
	SSDI		✓	✓		
	MSA		✓	✓		
	Short and Long Term Private Disability Insurance		✓	✓		
	Housing		✓	✓		
	Other MN Financial Assistance Programs		✓	✓		
	Food Support	✓	✓	✓	✓	

DB101 Content and the Employment Planning Process (cont'd)

Site Location	Topic	Orientation	Assessment	Employment Planning	Placement	Closure
Programs: 3.2 Health Coverage	MA		✓	✓	✓	
	MA-EPD		✓	✓	✓	✓
	MinnesotaCare		✓	✓	✓	✓
	Medicare		✓	✓	✓	✓
	Private Health Coverage		✓	✓	✓	
	Prescription Drug Coverage			Referred to DLL		
	HIPAA		✓	✓	✓	
	COBRA		✓	✓	✓	
	MCHA		✓	✓	✓	
	Program HH		✓	✓	✓	
Programs: 3.3 Work Programs	Programs that Support Work		✓	✓	✓	✓
	Work Incentives	✓	✓	✓	✓	✓
	Work Incentives: PASS in Depth			✓		